



# WISTON PARISH COUNCIL

Clerk: Matthew Thomas, Water Lane Cottage, Water Lane, Wiston, West Sussex, BN44 3DW

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**Parish Council Meeting**  
**4th October 2023, 5.00pm, at The Meeting Place,**  
**Water Lane, Wiston.**

## *Draft Minutes*

**Present:** Cllr Garner, Cllr Leppard, Cllr Nash, Cllr Goring  
**In attendance:** Cllr Circus  
**Clerk:** Matthew Thomas  
**Members of the public:** Mr & Mrs Mitchell (To Item 23.38),  
Mr Page (from Item 23.41)

- 23.35**      **To consider accepting apologies for absence.** Apologies were accepted from Cllr Manton and Cllr. Marshall.
- 23.36**      **To record declarations of interest from Members in any item to be discussed:** A declaration of interest in item 23.41.1 was made on behalf of Cllr Goring.
- 23.37**      **To approve the Minutes of the last council meeting:** The minutes of 2nd August 2023 were approved without alteration and duly signed by the Chair.
- 23.38**      **To adjourn the meeting to allow public participation:** Mrs Mitchell spoke about the disturbance to her property (2 Abbotts Cottages) caused by the development at Abbotts Shed, specifically noise and smell. Mrs Mitchell has informed Environmental Health. Cllr Garner explained that application DC/23/1328 had been withdrawn and that he would ensure Mrs Mitchell is informed if the Parish Council is consulted on any subsequent application. Mr and Mrs Mitchell thanked the meeting and then left.
- 23.39**      **To receive reports from County and District Councillors:** Cllr Circus reported on progress with the review of the District Local Plan. Horsham District Council is keen for it to go to

public consultation by December 2023 and asked Councillors to contact him direct if they had any concerns about it. Discussions were underway about housing allocations across different parts of the District. It seemed likely that the large developments proposed at Bucks Barn and Adversane would not now go ahead.

Cllr Circus reassured Parish Councillors that their comments on planning applications are taken into full account and advised that if they have no objection to an application, then it would be helpful if the reasons for that decision are set out in the Parish Council's response.

The Planning Inspector's Report for the Woodmans Farm development proposal was very critical of the comments made by County Highways and the District Planning Department. Because it arrived before the legal agreement for the application was signed, planning permission had not been given. A new Committee Report would be written and the application reconsidered. A decision is expected before Christmas.

**23.40 Meetings attended by Councillors:** Councillors had attended a useful Planning Workshop, organised by the District Council.

Cllr Goring had attended an online consultation meeting on Rampion 2, which was described as 'ill tempered'. There was widespread opposition from local interests who felt that their concerns had not been adequately taken into account. It appeared that the 'Washington Southern Route', championed by the Parish Council had not been considered.

Cllr Goring had attended a largely uneventful online Parish Council consultation meeting held by the South Downs National Park Authority (SDNPA).

**23.41 Planning matters**

**23.41.1 DC/23/1328 Abbott's Shed, Hole Street, Wiston:** This application had been discussed under Item 23.38. Cllr Goring explained that the application will be resubmitted, once a Water Neutrality Statement had been prepared.

**23.41.2 DC/23/1707 Application to confirm the completion of the ground floor infill extension on the dwelling known as Farm Lodge, etc. :** The Clerk informed the meeting that subsequent to the circulation of the agenda, a second consultation on another application for the same site had been made (DC/23/1772). Comments on the first application were required by 10th October.

After discussion it became clear that Members were not familiar with the site.

**ACTION:** Cllr Garner and Cllr Goring to contact Derek Crush and Gay Davenport respectively to seek their views and then to inform the Clerk. Depending on those views, Clerk to call a special Council meeting online to formulate an agreed Parish Council response.

**23.41.3 Rampion 2 :** Cllr Goring explained that there was an opportunity to register with the

Planning Inspectorate to make formal representations at the forthcoming Public Inquiry. He had done so as a private individual but requested agreement to do so as the representative of the Parish Council. This was unanimously agreed.

**ACTION:** Cllr Goring to register with the Planning Inspectorate as a representative of the Parish Council for the Rampion 2 Public Inquiry.

**23.42 Parish Design Statement:** The meeting was informed that Ashurst Parish Council had decided against producing a Design Statement. After discussion it was agreed that The Parish Council would not produce a Design Statement due to a lack resources.

**23.43 Future of active travel in West Sussex:** The Council had no comments to make on the consultation.

**23.44 Finance:** The following expenditure incurred since the 10th May 2023 Full Council Meeting was approved:

Balance per bank statement	£12,175
Total receipts	£0
Total payments	£801
Balance per bank statement	£11,374
Prepared by	M Thomas
Approved by	

Date	Payee	Outgoing	Incoming
27 July	PAYE/NIC	£46.20	
27 July	Mulberry & Co - annual audit	£198.00	
31 July	Litter Warden	£49.69	
1 Aug	Clerk Salary	£184.98	
2nd Aug	Bank charges	£5.00	
11 Aug	M Thomas - stationary	£10.79	
30 Aug	PAYE/NIC	£46.20	
1 Sept	Litter warden	£49.69	
1 Sept	Clerk salary	£184.98	
1 Sept	HALC annual membership	£20.00	
2 Sept	Bank charges	£5.00	
	TOTAL	£800.53	£0.00

**23.45 Community matters**

**23.45.1 Repainting the old Telephone Box beside The Old Post House:** The proposed work was agreed, to commence spring 2024.

**ACTION:** Cllr Goring and Mr Page to forward details of appropriate local contractors to the Clerk. Clerk to produce a contract and to seek tenders for the work.

**23.45.2 Maintenance of SID on Hole Street:** After discussion it was agreed that both the SID in Hole Street and the SID in Water Lane would benefit from vegetation removal.

**ACTION:** Mr Page to forward details of appropriate local contractors to the Clerk. Clerk to produce a contract and to seek tenders for the work.

**23.45.3 Winter Resilience Plan - County Highways:** The Council had no comments to make on the consultation. The Clerk informed the meeting that he had previously responded to a request to inform County Highways of the location and condition of the salt bins at ... Stocks Hill, see table below:

asset_id	PARISH	Latitude	Longitude	Nearest Address/ UPRN	feature_location		Locked/Contact For Access?	Notes - Any additional comments in relation to the Salt Bin	Google Maps link
SALT01000089	Wiston	50.916307	-0.37168843	6 STOCKS FIELD, STOCKS HILL, WISTON, WEST SUSSEX, BN44 3DU	near stocks hill, southern end of road	25%	No	Large yellow bin obscured by brambles and nettles	<a href="#">Open in Google Maps</a>
SALT01000137	Wiston	50.916039	-0.372466	5 STOCKS HILL, WISTON, WEST SUSSEX, BN44 3DS	NEAR TO NUMBER 5 STOCKS HILL	75%	No	Small green bin	<a href="#">Open in Google Maps</a>

**23.45.4 Winter Resilience Plan - County Highways (cont/d):** Cllr Goring reported that the Ash trees opposite the Old Post House in Water Lane were suffering from Ash Dieback disease and should be removed.

**ACTION:** Clerk to inform County Highways to to ask what plans they have to remove the trees.

**23.46 Correspondence:** There is no correspondence of note to report

**23.47 Information Items:** Cllr Garner reported that he had responded to a SDNPA consultation on the production of a Parish Priority Statement but this had not been accepted because of a lack of community engagement. It was subsequently agreed that the parish Council should not produce a Parish Priority Statement due to a lack of resources.

**23.34 Meeting dates for the year ahead:** The following meeting dates for 2023/24 were agreed:  
Wednesday 6th December, meeting at 6pm at Wiston Meeting Place.

The meeting closed at: 18.25

**Signed:**..... **Date:**  
**Chairman.**