

# WISTON PARISH COUNCIL

Clerk: Lucinda Woodage, New Barn, North Lane, Wiston, Steyning,  
West Sussex BN44 3DQ

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**Parish Council Meeting**  
**16<sup>th</sup> March 2022, 7.00pm, at The Meeting Place,**  
**Water Lane, Wiston.**

## *Draft Minutes*

**Present:** Cllr Garner, Cllr Goring, Cllr Leppard, Cllr Nash, Cllr Page  
**In attendance:** Cllr John Blackall, Cllr Philip Circus  
**Clerk:** Lucinda Woodage  
**Members of the public:** None

- 21.79** **To consider accepting apologies for absence.** Apologies received and accepted from Cllr Paul Marshall.
- 21.80** **To record declarations of interest from Members in any item to be discussed.** None for this meeting.
- 21.81** **To approve the Minutes of the meeting of 19<sup>th</sup> January, circulated by email.** Agreed as a true record and duly signed by the Chairman.
- 21.82** **To approve the updated Standing Orders, circulated by email.** Approved and adopted. The Clerk will post the updated SO's on the website.
- 21.83** **To discuss and agree the new meeting time of 6pm.** Unanimously agreed.
- 21.84** **To adjourn the meeting to allow public participation.** None for this meeting.

Cllr Goring arrived at 19.08

- 21.85** **To receive reports from District Councillors.** The new administration will implement 'town hall' meetings to ask the community their views on housing development.

Cllrs Blackall and Circus left at 19.37

- 21.86** **Highways and Footpaths.** Nothing new for this meeting.

**21.87 Planning matters**

**Decisions**

**DC/21/2412 Erection of single storey rear extension and enclosure of existing loggia, Hole Street Cottage. PERMITTED.**

**DC/21/17435 Change of use from agricultural barn to game processing workshop, Woodmans Farm. REJECTED.**

**21.88 Design Statement.** Nothing new for this meeting.

**21.89 Finance**

**21.89.1 Bank balance @ 16<sup>th</sup> March 2022: £12,330.76**

**21.89.2 Approved payments**

<b>Payee</b>	<b>Amount</b>
L M Woodage, Clerk, January	£205.81
M and E Thomas, Litter Wardens, January	£ 48.20
Steyning Area First Responders	£120.00
Steyning Stationers (birthday card for G Turner)	£ 2.50
The Little Sweet Shop, Steyning (flowers for G Turner)	£ 30.00
L M Woodage, Clerk, February	£205.81
M and E Thomas, Litter Wardens, February	£ 48.20

**21.89.3 National salary award agreed by National Joint Council for Local Government Services, applicable from 1<sup>st</sup> April 2021.** This backdated pay increase for Clerks equates to an increase of 21p per hour, or £44.16 for the year to the end of March.  
As per the terms of the Clerk's contract, her pay increases annually by one pay scale from 1<sup>st</sup> April, equating to an extra 24p per hour or £4.20 per month, and to increased monthly pay of £213.68.

**21.90 Community Matters**

**21.90.1 Queen's Platinum Jubilee.**

**21.90.1.1** To discuss whether the Parish Council makes a presentation to each household to commemorate the Jubilee. Cllr Garner will compose and email to all households asking if they'd like a tree to plant.

**21.90.1.2** To discuss the holding of a village celebration. The date of Sunday 5<sup>th</sup> June has been set for a village get together at Fair oak Farm.

**21.91 Rampion 2.** Nothing new for this meeting.

**21.92 Correspondence**

**21.92.1** Email received from Cllr Roger Noel, Cabinet Member for Leisure and Culture, HDC. HDC are supporting the Queen’s Green Canopy initiative by donating a free specimen tree to each parish to be planted on council owned land. The Clerk will send thanks but explain that this parish doesn’t own land.

**21.92.2** Email from Cllr Roger Noel, HDC, offering a grant of up to £200 to support village Jubilee events. The Clerk will make an application.

**21.93 Information items.** Councillors’ opportunity to raise matters not already discussed. None for this meeting.

**21.94 21.94.1 Date of next meeting: Annual Parish Council Meeting: Wednesday 18<sup>th</sup> May 2022, 6pm.**

**21.94.2** To discuss and agree on a date and time for the Annual Parish Meeting. It was agreed that the APM will follow on after the APCM at 6.45pm., and a glass of wine will be offered to attendees.

The meeting closed at: 20.10

**Signed:..... Date: 18<sup>th</sup> May 2022**  
**Chairman.**