**WISTON PARISH COUNCIL**

**Clerk: Lucinda Woodage, New Barn, North Lane, Wiston, Steyning,**

**West Sussex BN44 3DQ**

**E-mail:** **wistonparishclerk@gmail.com** **Website:** [**www.wistonvillage.org.uk**](http://www.wistonvillage.org.uk)

 **Parish Council Meeting**

 **16th March 2022, 7.00pm, at The Meeting Place,**

 **Water Lane, Wiston.**

 ***Minutes***

**Present:** Cllr Garner, Cllr Goring, Cllr Leppard, Cllr Nash**,** Cllr Page

**In attendance:** Cllr John Blackall, Cllr Philip Circus

**Clerk:** Lucinda Woodage

**Members of the public:** None

**21.79 To consider accepting apologies for absence.** Apologies received and accepted from Cllr Paul Marshall.

**21.80 To record declarations of interest from Members in any item to be discussed.** None for this meeting.

**21.81 To approve the Minutes of the meeting of 19th January, circulated by email.** Agreed as a true record and duly signed by the Chairman.

**21.82 To approve the updated Standing Orders, circulated by email.** Approved and adopted. The Clerk will post the updated SO’s on the website.

**21.83 To discuss and agree the new meeting time of 6pm.** Unanimously agreed.

**21.84 To adjourn the meeting to allow public participation.** None for this meeting.

Cllr Goring arrived at 19.08

**21.85 To receive reports from District Councillors.** The new administration will implement ‘town hall’ meetings to ask the community their views on housing development.

Cllrs Blackall and Circus left at 19.37

**21.86 Highways and Footpaths.** Nothing new for this meeting.

**21.87 Planning matters**

 **Decisions**

**DC/21/2412 Erection of single storey rear extension and enclosure of existing loggia, Hole Street Cottage. PERMITTED.**

**DC/21/17435 Change of use from agricultural barn to game processing workshop, Woodmans Farm. REJECTED.**

**21.88 Design Statement.** Nothing new for this meeting.

**21.89 Finance**

 **21.89.1 Bank balance @ 16th March 2022: £12,330.76**

 **21.89.2 Approved payments**

|  |  |
| --- | --- |
| **Payee** | **Amount** |
| L M Woodage, Clerk, January | £205.81 |
| M and E Thomas, Litter Wardens, January | £ 48.20 |
| Steyning Area First Responders | £120.00 |
| Steyning Stationers (birthday card for G Turner) | £ 2.50 |
| The Little Sweet Shop, Steyning (flowers for G Turner) | £ 30.00 |
| L M Woodage, Clerk, February | £205.81 |
| M and E Thomas, Litter Wardens, February | £ 48.20 |

**21.89.3 National salary award agreed by National Joint Council for Local Government Services, applicable from 1st April 2021.** This backdated pay increase for Clerks equates to an increase of 21p per hour, or £44.16 for the year to the end of March.

As per the ter m’s of the Clerk’s contract, her pay increases annually by one pay scale from 1st April, equating to an extra 24p per hour or £4.20 per month, and to increased monthly pay of £213.68.

**21.90 Community Matters**

 **21.90.1 Queen’s Platinum Jubilee.**

**21.90.1.1** To discuss whether the Parish Council makes a presentation to each household to commemorate the Jubilee**.** Cllr Garner will compose and email to all households asking if they’d like a tree to plant.

**21.90.1.2** To discuss the holding of a village celebration. The date of Sunday 5th June has been set for a village get together at Fairoak Farm.

**21.91 Rampion 2.** Nothing new for this meeting.

**21.92 Correspondence**

**21.92.1** Email received from Cllr Roger Noel, Cabinet Member for Leisure and Culture, HDC. HDC are supporting the Queen’s Green Canopy initiative by donating a free specimen tree to each parish to be planted on council owned land. The Clerk will send thanks but explain that this parish doesn’t own land.

**21.92.2** Email from Cllr Roger Noel, HDC, offering a grant of up to £200 to support village Jubilee events. The Clerk will make an application.

**21.93 Information items.** Councillors’ opportunity to raise matters not already discussed. None for this meeting.

**21.94 21.94.1 Date of next meeting: Annual Parish Council Meeting:**

**Wednesday 18th May 2022, 6pm.**

**21.94.2** To discuss and agree on a date and time for the Annual Parish Meeting. It was agreed that the APM will follow on after the APCM at 6.45pm., and a glass of wine will be offered to attendees.

The meeting closed at: 20.10

**Signed:……………………………………………………………………. Date: 18th May 2022**

**Chairman.**