



# WISTON PARISH COUNCIL



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Councillors are hereby summoned to attend the

## **Wiston Parish Council Meeting**

**6.00pm, Wednesday, 12th March 2025, at the Meeting Place.**

When the following business will be considered and transacted:

### **Agenda**

- 24.56 To consider accepting apologies for absence**
- 24.57 To record declarations of interest from Members in any item to be discussed**
- 24.58 To approve the Minutes of the 6th November 2024 council meeting**
- 24.59 To adjourn the meeting to allow public participation**
- 24.60 To receive reports from County and District Councillors**
- 24.61 Devolution**
- 24.62 Highways and Footpaths**
- 24.63 Planning matters**
- 24.64 Finance**
- 24.65 Community matters**
- 24.66 Information items**
- 24.67 Date of the next meeting**

Matthew Thomas ..... Clerk

**PRESS AND PUBLIC WELCOME TO ATTEND**

## Agenda notes:

- 24.56 To consider accepting apologies for absence.**
- 24.57 To record declarations of interest from Members in any item to be discussed.**
- 24.58 To approve the Minutes of the 6th November 2024 council meeting**
- These were circulated by email after the meeting and with this Agenda. They are also available to download from the [Parish Council's website](#).
- 24.59 To adjourn the meeting to allow public participation**
- 24.60 To receive reports from County and District Councillors**
- 24.61 Devolution:** The Government has opened a consultation on proposals for a Mayoral Combined Authority for Sussex and Brighton. Organisations and individuals are welcome to comment up to Sunday 13 April. For further information please see the email of 20th February 2025 from Martin Boffey, Leader of Horsham District Council in Appendix 1.
- 24.62 Highways and Footpaths**
- 24.62.1 Chanctonbury Ring Road:** On 27th January 20025, Councillor Goring contacted the Clerk about the deteriorating state of the Chanctonbury Ring Road opposite Estate Office House. This was reported to County Highways using their online self service the following day (Case no. 3290226 see Appendix 2a). The response includes a commitment to keep the Parish Council updated on progress and to respond within 10 working days. On 4th February the Council received an initial response (See Appendix 2b). No further correspondence has been received as of 5th March.
- 24.62.2 Water Lane footway, Overhanging Vegetation:** During January, Councillor Goring instructed Simon Kilham to flail back vegetation along Water Lane at cost of £192.71 and subsequently Colin Davies scraped off soil and vegetation from the footpaths on Water Lane from the bus stop on the A283 as far as Crackers Cottages at a cost of £243. The paths are now in good condition although the issue of regular maintenance during the growing season is yet to be resolved.
- 24.62.3 Hole Street Speed Indicator Device:** In January the Council appointed Wilbar Associates to assess the SID, after it became clear that in-house efforts to restart it had failed. Wilbar Associates subsequently visited the SID on three occasions, concluding that it would be necessary to return it to the manufacturer for repair. The SID is currently in the hands of ElanCity. To date the cost of repairs amounts to £407.90 inc. VAT. ElanCity have estimated that their further repairs will cost a further £498.37.

In order to keep both SIDs in Wiston in good condition in future, Wilbar Associates have quoted £80+VAT per visit to service both devices together. Service intervals can be made at a time of the Council's choosing, from every fortnight to annually.

## 24.63

### Planning matters

**24.63.1 Local Plan Review:** The South Downs National Park Authority are carrying out a first public consultation on the Local Plan Review until midnight on Monday 17 March 2025. The new Local Plan is due to be adopted in 2027 and it will be used to help decide all planning applications in the National Park.

Responses to the consultation can be made in the following ways:

Online at <https://sdnpalocalplanreview.commonplace.is/>

Email: [planningpolicy@southdowns.gov.uk](mailto:planningpolicy@southdowns.gov.uk)

In writing: Planning Policy Team, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH

The web hub for the Local Plan Review can be accessed here:

[www.southdowns.gov.uk/local-plan-review](http://www.southdowns.gov.uk/local-plan-review)

On 28th January the National Park Authority hosted a briefing for Parish Councils on the Local Plan Review. Slides from that meeting can be viewed in Appendix 3.

**24.63.2 Planning Reform:** The Government is carrying out changes to the planning system. Steve Tilbury Consulting has produced a paper summarising the changes so far and the further changes which can be expected over the next few months. This can be viewed in Appendix 4.

**24.63.3 Appeal Ref: APP/Z3825/W/24/3345086 Abbott's Shed, Hole Street, Wiston:** This appeal was dismissed on 21st January. A copy of the Appeal Decision can be viewed in Appendix 5.

## 24.64

### Finance

24.64.1 Transaction summary since 6th November 2024 Parish Council meeting:

Approved by	
Balance per bank statement	£12,585
Prepared by	M Thomas
Total payments	£3,167
Total receipts	£0
Current Balance per bank statement	£9,418

#### 24.64.2 Approved payments:

<b>Date</b>	<b>Payee</b>	<b>Outgoing</b>	<b>Incoming</b>
2 Nov	Bank Charges	£5.00	
4 Nov	Mr R Ralph - phone box restoration	£785.00	
21 Nov	Wix - website	£230.40	
2 Dec	HMRC - PAYE & NI	£52.00	
2 Dec	S Page for Colin Davis - verge cutting	£20.00	
2 Dec	Litter Collection	£57.12	
2 Dec	Clerk pay	£207.70	
3 Dec	Bank Charges	£5.00	
7 Dec	First Responders - maintenance of Defibrillator	£125.00	
10 Dec	Bags for litter collection	£3.00	
18 Dec	HMRC - PAYE & NI	£52.00	
18 Dec	Litter Collection	£57.12	
1 Jan	Clerk pay	£207.70	
2 Jan	Bank Charges	£5.00	
27 Jan	HMRC - PAYE & NI	£52.00	
27 Jan	S Kilham - maintenance of Water Lane	£192.71	
1 Feb	Clerk pay	£207.70	
1 Feb	Litter Collection	£57.12	
2 Feb	Bank Charges	£5.00	
12 Feb	Wilbar Associates - SID maintenance	£216.00	
26 Feb	Wilbar Associates - SID maintenance	£60.00	
26 Feb	HMRC - PAYE & NI	£51.80	
1 March	Litter Collection	£57.12	
1 March	Clerk pay	£207.90	
5 March	Bank Charges	£5.00	
5 March	Colin Davies - clearing footpath	£243.00	
	<b>TOTALS</b>	<b>£3,167.39</b>	<b>£0.00</b>

**24.64.3 Bank Statements:** The October/November, November/December, December/January, and January/February bank statements are attached in Appendix 6.

#### 24.65

#### Community matters

**24.65.1 Letter from Andrew Griffith MP:** The Council received a letter from Andrew Griffith MP dated 28th January covering broadband, farming, Local Plans and police amongst other matters. The letter can be viewed in Appendix 7.

Regrettably the matter of the sewage discharge into the Honeybridge Stream, raised with Mr Griffiths in previous correspondence by the Council, is not addressed.

**24.65.2 South & South East in Bloom:** The council has received an invitation from Ian White of South & Southeast in Bloom to participate in the Britain in Bloom competition. Further details are provided in Appendix 8

**24.65.3 VE Day:** The Council has received an invitation to participate in celebrating the 80th anniversary of VE Day, taking place on 8th May 2025. Participating Councils and organisations are being asked to register their involvement as soon as possible by completing the Registration Form on the VE Day 80 website: [www.VEday80.org.uk](http://www.VEday80.org.uk). Further information is provided in Appendix 9.

**24.65.4: Wiston Meeting Place Car Park:** Proposal in principle to improve the degraded surface of the Wiston Meeting Place car park by spreading a few bags of MOT, the cost to be split equally between the Parish Council, Wiston Estate and the Meeting Place Committee (proposal subject to agreement on specification and costs).

**24.65.5: Parish Council Notice Board:** Proposal to treat the Parish Council board on the Meeting Place wall with wood oil preserver and restore putty surround to glazing. Estimated cost: £50 inc. materials + time.

**24.66 Information items.** Councillors' opportunity to raise matters note already discussed and to suggest items for inclusion on the next meeting agenda.

**24.67 Date of next meeting**

The next timetabled meeting is Wednesday 7th May, followed by the Annual Parish Meeting.