



WISTON PARISH COUNCIL

Clerk: Matthew Thomas, Water Lane Cottage, Water Lane, Wiston, West Sussex, BN44 3DW
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Wiston Parish Council Meeting 6.00pm, Wednesday, 17th September 2025, at the Meeting Place. Water Lane, Wiston.

Minutes

Present: Cllr. Garner, Cllr. Goring, Cllr. Leppard, Cllr. Nash, Cllr. Page
In attendance: Cllr Manton (Horsham DC, to item 25.24)
Clerk: Matthew Thomas
Members of the public: -

- 25.20 To consider accepting apologies for absence:** Apologies were accepted from Cllr. Marshall (WSCC) and Cllr Circus (Horsham DC).
- 25.21 To record declarations of interest from Members in any item to be discussed:** Cllr Goring declared an interest in Item 25.26.1, as the planning applicant.
- 25.22 To Approve the Minutes of the Full Parish Council Meeting of 7th May 2025:**
The minutes were approved without alteration and duly signed by the Chair.
- 25.23 To adjourn the meeting to allow public participation:** No members of the public were present at the meeting.
- 25.24 To receive reports from County and District Councillors:** Cllr Manton reported that Horsham District Council would be holding a meeting in the week beginning 22nd September to discuss and approve the next steps of local government reorganisation. The current timetable involves mayoral elections for a new unitary authority in May 2026, dissolving the District Council on 1st April 2028 and unity council elections in May 2028. Cllr Manton reported that the process could conclude with up to 4 unitary authorities across Sussex, although the precise boundaries of these were yet to be agreed.

25.25 Highways and Footpaths

25.25.1 **WSCC Rights of Way Survey:** Cllr. Goring noted that the County Council had no plans to address the remedial works that he had requested to a small part of Daisy Lane.

25.25.2 **Road Safety:** After discussion it was agreed that the Council should work towards making a formal application to West Sussex County Council to reduce the current 40mph limit to 30mph in Hole St and Water Lane, and to request the County Council consider reducing the Buncton Crossroad limit to 40mph.

Action: Clerk to begin the application process; Clerk to write to the parishioner who first drew the matter to the Council's attention, informing them of the Council's decision.

The Chair noted that a consultation was underway to consider potential transport improvements along the A24 corridor between Worthing, Horsham and Dorking. More details are available at: <https://yourvoice.westsussex.gov.uk/A24-worthing-horsham-dorking>. Concerns were raised that, unless a dedicated pull-in had been available, all the bus stops along the A24 had been closed some years previously,.

25.7 Planning matters.

25.26.1 **Abbott's Shed:** The Council noted the objection to the planning appeal for the above site.

25.26.2 **Coombewick House:** The council noted that a private individual had taken independent planning advice which had concluded that Horsham District Council had no good reason not to require the immediate removal of the caravan on site. The independent report has been sent to the District Council by the individual for their consideration.

25.27 Finance

25.27.1 **Approved payments:** The expenditure detailed below was approved, with the exception of the 9th May payment of £104.99 which the Clerk had noticed appeared to be fraudulent. The Council's bank had given a verbal undertaking to refund the Council's account, although at the time of the meeting, the refund had not yet appeared on the statement.

Action: Clerk to monitor the bank account and ensure the refund is received.

Balance b/wd	£10,296
Total receipts	£356
Total payments	£2,414
Balance per bank statement 31/08/25	£8,238
Of which reserves	£7,714
Prepared by	M Thomas
Approved by	

Date	Payee	Amount
3 May 2025	Bank charges	£5.00
9 May	Microsoft (?)	£104.99
12 May	S Page, VE Celebration	£400.00
31 May	HMRC	£51.80
31 May	Clerk Salary	£207.90
31 May	Litter Pick	£57.12
1 June	Gallagher - insurance	£480.09
2 June	Bank charges	£5.00
4 June	WSALC - annual subscription	£75.40
24 June	HMRC	£0.20
24 June	HMRC	£51.80
30 June	Clerk Salary	£207.90
30 June	Litter Pick	£57.12
3 July	Bank charges	£5.00
26 July	HMRC	£0.20
26 July	HMRC	£60.00
26 July	Litter Pick	£68.22
26 July	Bags for litter pick	£3.00
31 July	Clerk Salary	£240.85
	Running total	£2,081.59

25.27.2. **Bank Statements:** The four bank statements from April to August were agreed and duly signed by the Chair.

25.27.3 **The NALC** (National Association of Local Councils) notification of the National Salary Award was duly noted.

25.28 Devolution

25.28.1 The **Ministry of Housing, Communities and Local Government (MHCLG)** guidance was noted.

25.28.2 The **Horsham District Council Community Asset Transfer Policy** was noted.

25.28.3 The **West Sussex County Council (WSCC)**: WSCC webpage entitled 'The Future of Local Government in Sussex' was noted.

25.29 Community matters

25.29.1 **Rampion 2**: It was noted that the so-called 'final route' actually contained sections where up to three options remained, so that it was not entirely definitive.

25.30 Correspondence

The Chair reported that Cllr Manton (Horsham District Council) had informed the parish council that he had left the Conservative group and had become an independent.

It was noted that the parish council had been invited to a South Downs National Park meeting of parish councils on 2nd October

25.31 Information items.

No items were raised.

25.19 Future meeting dates

The next Full Council meeting will be held on Wednesday 19th November 2025 at 6pm.

The meeting closed at: 18.42

Signed:.....

Chairman.

Date:

19/11/25.