

WISTON PARISH COUNCIL

Clerk: Lucinda Woodage, New Barn, North Lane, Wiston, Steyning,
West Sussex BN44 3DQ

E-mail: wistonparishclerk@gmail.com Website: www.wistonvillage.org.uk

Annual Parish Council Meeting
Wednesday 19th May 2021, 7.00pm, at The Meeting Place,
Water Lane, Wiston.

Minutes

Present: Cllr Garner, Cllr Goring, Cllr Leppard, Cllr Nash

In attendance: Cllr John Blackall

Clerk: Lucinda Woodage

Members of the public: None

21.1 Election of Chairman. Cllr Goring proposed, Cllr Nash seconded

21.2. Election of Vice Chairman. Cllr Garner proposed, Cllr Nash seconded.

21.3 To consider accepting apologies for absence. Cllr Page and Cllr Marshall

21.4 To record declarations of interest from Members in any item to be discussed. None for this meeting.

21.5 To approve the Minutes of the meeting of 17th March 2021 circulated by email. Approved and duly signed

21.6 To adjourn the meeting to allow public participation. None for this meeting.

21.7 To receive reports from County and District Councillors. PM reelected. District – no end of meetings on local plan. 5 year land

supply ran out in November. Difficulty in agreeing between wards. Income down dramatically from parking and rates, couple of years reserves.

19.27 Cllr Blackall left the meeting

21.8 Highways and Footpaths

21.9 Planning Matters

Withdrawn application

DC/20/1961 Land and buildings at Coombewick House mobile home. Demolition of existing barn and stables. Erection of new dwelling, retention of existing access..

21.10 Design Statement. Cllr Garner has produced a draft and circulated it.

21.11 Finance

21.11.1 Bank balance @ 19.05.21: £14,863.87

21.11.2 Approved payments:

Payee	Amount
S Garner (fixings for Evolis)	£ 58.00
Co op (bin bags for litter warden)	£ 4.00
L Woodage, Clerk, March	£201.78
L Woodage, Litter Warden, March	£ 47.63
Able Window Cleaning (gates and signs)	£140.00
L Woodage, Clerk, April	£205.81
L Woodage, Litter Warden, April	£ 48.20

21.11.3 Receipts:

HDC, 1 st payment precept 21/22	£2,078.00
HDC, 1 st payment Env. Cleansing Grant 21/22	£ 289.18

21.11.4 The Clerk's pay has increased as per the terms of her contract by one pay scale to SCP 13, 23p per hour, £4.03 per month, as of 1st April.

21.11.5 The Environmental Cleansing Grant from Horsham District Council has increased for this year from £571.50 to £578.36. This works out at a 57p increase for the Litter Warden per month.

21.12 **Approval of Annual Governance Statement 2021/21.** To review and approve the AGS 20/21, acknowledging this PC's responsibility for ensuring a sound system of internal control and arrangements for the preparation of Accounting Statements for the year. Approved and signed.

21.13 **Approval of Annual Accounting Statements 2020/21.** Approved and signed.

21.14 **Approval of Certificate of Exemption 2020/21.** The Chairman and the Clerk are required to sign the C of E for smaller authorities (income under £25,000) to exempt this PC from the requirement for a limited assurance review, and to submit the Annual Return for external audit. Approved and signed.

21.15 **Community Matters**

19.40.1 **Vehicle Activated Signage.** Councillors are to consider the purchase of a second device due to the positive impact of the first one. Meantime to consider arranging the relocation of the existing device. Agreed.

20.26.1 **Assets of Community Value.** The Clerk has received confirmation from HDC of the successful application to list the recreation ground, the cricket field and the Meeting Place.

20.52.2 **Residents' bins at the Meeting Place.** Following Cllr Goring's approach to the Estate, the bins will now be moved out of sight, and the post and rail fencing will be completed.

21.16. **Rampion 2.** Cllr Goring will contact the SDNP.

21.17 Information Items. Councillors' opportunity to raise matters not already discussed, and to suggest items for the next meeting agenda.

21.18 Meeting dates for the year:

Wednesday May 26th, Annual Parish Meeting, 6pm, via zoom.

Ordinary Council Meetings: Wednesdays, 7pm:

2021

July 14th

September 15th

November 17th

2022

January 19th

March 16th

May 18th

The meeting closed at 20.01