

WISTON PARISH COUNCIL

Clerk: Lucinda Woodage, New Barn, North Lane, Wiston, Steyning,
West Sussex BN44 3DQ

E-mail: wistonparishclerk@gmail.com Website: www.wistonvillage.org.uk

Parish Council Meeting
14th July 2021, 7.00pm, at The Meeting Place,
Water Lane, Wiston.

Minutes

Present: Cllr Garner, Cllr Goring, Cllr Leppard, Cllr Nash, Cllr Page
In attendance: Cllr Paul Marshall, Cllr Jack Saheid, Cllr John Blackall
Clerk: Lucinda Woodage
Members of the public: None

- 21.19** **To consider accepting apologies for absence.** Apologies were received and accepted from Cllr Circus.
- 21.20** **To record declarations of interest, and to sign Members' Register of Interests update form.** Members have signed the update forms which the Clerk will post on the website.
- 21.21** **21.21.1** **To approve the Minutes of the Annual Parish Council Meeting, May 19th 2021, circulated by email.** Agreed and signed as a true record.
- 21.21.2** **To approve the Minutes of the Planning Meeting, June 7th 2021, circulated by email.** Agreed and signed as a true record.
- 21.22** **To adjourn the meeting to allow public participation.** None for this meeting.
- 21.23** **To receive reports from District and County Councillors.** Cllr Marshall reported that there are initial proposals for new Parliamentary constituency boundaries in the South East, and will forward information. Cllr Blackall - decision at the end of the month on Local Plan housing numbers. More staff taken on in the Planning Department to catch up on backlog.

- 19.22 Cllrs Marshall and Blackall left.
- 21.24 **To review and approve the Standing Orders, circulated by email.**
Approved.
- 21.25 **To review and approve the Financial Regulations, circulated by email.**
Approved.
- 21.26 **To review and approve the Financial and Non-Financial Risk Assessments, circulated by email.** Approved.
- 21.27 **Highways and Footpaths**
- 21.28 **Planning Matters**

Applications

DC/21/1253. Erection of double storey rear extension. 4 Stocks Field, Stocks Hill. Councillors agreed on a stance of strong objection on the grounds of the size and scale of the proposed extension.

Decisions

DC/21/0789. Change of use of existing outbuildings to a mixed use for purposes incidental to the enjoyment of the dwellinghouse and use as a holiday let. Stable Cottage, Hole Street. PERMITTED.

21.29 **Design Statement.**

21.30 **Finance**

21.30.1 **Bank balance @ 14.07.21: £14,564.60**

21.30.2 **Approved payments:**

Payee	Amount
L Woodage, Clerk, May	£205.81
L Woodage, Litter Warden, May	£ 48.20
Cartridge Save (printer ink)	£ 25.39
Came and Co (insurance annual premium)	£383.73
L Woodage, Clerk, June	£205.81
L Woodage, Litter Warden, June	£ 48.20

21.30.3 **Receipts**

HMRC, VAT reclaim	£621.90
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21.30.4 Lucinda has handed over Litter Warden duties to Matthew and Elaine Thomas as of 1st July 2021.

21.31 Community Matters

19.40.1 Vehicle Activated Signage. The second device is now installed. The Clerk has added it to the insurance schedule.

20.52.1 Rubbish bin at Buncton layby. At residents' request, this bin has now been removed by HDC.

21.32 Rampion 2. The public consultation period is launched on 14th July 2021, and runs until 16th September.

19.58 Cllr Saheid left the meeting.

21.33 Correspondence

21.33.1 Email from Matt Gray, Traffic Engineer, WSCC., explaining that the agreed Traffic Regulation Order for speed limit reduction on Water Lane to 40mph has been added to the 2021-22 Programme. All being well, the tro may be introduced by March 2022.

21.33.2 Email from a Wiston resident regarding proposed route of Rampion 2, forwarded to Councillors prior to the meeting.

21.34 Information items. Councillors' opportunity to raise matters not already discussed, and to suggest items for the next meeting agenda. None for this meeting.

21.35 Date of next meeting: Wednesday 15th September 2021.

The meeting closed at 20.03

Signed:..... Date: 15th September 2021
Chairman.