



WISTON PARISH COUNCIL

Clerk: Matthew Thomas, Water Lane Cottage, Water Lane, Wiston, West Sussex, BN44 3DW

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Wiston Parish Council Meeting
6.00pm, Wednesday, 10th July 2024, at the Meeting Place.
Water Lane, Wiston.

Draft Minutes

Present: Cllr Goring, Cllr Leppard, Cllr Nash, Cllr Page
In attendance: Cllr. Manton
Clerk: Matthew Thomas
Members of the public: -

24.21 **To consider accepting apologies for absence.** Apologies were accepted from Cllr Garner, and Cllr Marshall.

24.22 **To record declarations of interest from Members in any item to be discussed:** Cllr Goring declared an interest in item 24.27 DC/24/0521: Retention of agricultural building, as the owner of the property and the applicant.

24.23 **To Approve the Minutes of the Full Parish Council Meeting of 8th May 2024:** The minutes were approved and duly signed by the Chair.

24.24 **To adjourn the meeting to allow public participation:** No members of the public were present.

24.25 **To receive reports from County and District Councillors:**

Cllr Manton: The District Council's budget has been approved. There is a particular focus in it on those aged 25 and under. The District Council's Green Space Strategy has been approved. The District Council approved in principle charging fees for monitoring and reporting on Biodiversity Net Gain. Street vending licences have increased to £500 per annum (new licenses) and £350 per annum (renewals). Horsham District Council will be

moving to a building they own, in order to enable them to better manage their ‘net zero’ targets.

24.26 Highways and Footpaths: Cllr Marshall’s email of 9th July regarding grass verge cutting was noted. Councillors raised concerns about the visibility splay in the central reservation of the A24 at TQ 14654,17634 (What3Words ///protrude.tricycle.hurtles), where cars turning right cannot see southbound cars on the A24, due to overhanging vegetation. **ACTION: Clerk to write to Cllr Marshall to draw his attention to the junction and the need for a cut as a matter of urgency.**

24.27 Planning matters.

HRA/24/0003: Coombewick Farm: Councillors reiterated their concern that the agreement between the Fountain Pub and the developer was unenforceable.

24.28 Finance

24.28.1 Approved payments since 30th April 2024:

Cllr Goring asked for clarification about the Gallagher spend of £476.13, which was for: Public Liability; Employer’s Liability; Trustees’ Indemnity; Commercial Legal Protection; and Personal Accident insurance. The expenditure listed below was then approved:

Balance b fwd	£12,754
Total receipts	£405
Total payments	£1,349
Balance per bank statement 30/04/24	£11,809
Of which reserves	£7,714
Prepared by	M Thomas
Approved by	

Date	Payee	Amount
3/12/23	HSBC - bank charges	5
30/12/23	Litter Warden	54.66
30/12/23	Clerk	198.88
30/12/23	HMRC - PAYE	49.80
02/01/24	HSBC - bank charges	5
30/1/24	HMRC - PAYE	49.60
31/1/24	Litter Warden	54.66
31/1/24	Clerk	199.08
31/1/24	Bags for Litter Warden	2.70
2/2/24	HSBC - bank charges	5
4/3/24	HSBC - bank charges	5
4/3/24	HMRC - PAYE	49.80
4/3/24	Clerk	198.88
4/3/24	Litter Warden	54.66
28/3/24	HMRC - PAYE	49.80
28/3/24	Clerk	198.88
28/3/24	Litter Warden	54.66
02/04/24	HSBC - bank charges	5
18/04/24	Mulberry & Co - Audit Fee	253.50
18/04/24	HMRC - PAYE	49.60
30/04/24	Litter Warden	54.66
30/04/24	Clerk	199.08
	TOTAL	£1797.90

24.28.2 Latest Bank Statements for approval: The bank statements for April to May (sheet no 252) and May to June (sheet no 253) were approved and signed by the Chair.

24.29

Community matters

24.29.1 Maintenance of SID on Hole Street: The SID remains non-functioning.

ACTION: Cllr Goring to contact Cllr Garner when he recovers from illness to discuss the

next steps.

24.29.2 Maintenance of Parish Gates in Hole Street and Water Lane: No further action required.

24.29.3 Broadband Speeds: Councillors welcomed the map summarising the findings of the recent Parish Council survey of broadband speeds.

ACTION: Clerk to forward the survey to Andrew Griffith MP

24.29.4 Sewage Discharge into Honeybridge Stream: The meeting considered the the sewage discharge data for Ashington Wastewater Treatment works provided by the Rivers Trust.

ACTION: Clerk to write to Andrew Griffith MP drawing his attention to the issue. Clerk to contribute to the current CPRE survey about sewage spills, over-capacity water treatment works, and inadequate infrastructure investment.

24.30 Correspondence

24.30.1 Cyber Security Presentation: No further action at this time.

24.31 Information items.

It was noted that roadside trees and scrub at Trickles Farm on Hole Street are growing into the road. Maintenance of roadside trees in the responsibility of the landowner, enforced by West Sussex County Council.

ACTION: Clerk to write to Cllr Marshall (WSSCC) drawing his attention to the matter.

The meeting closed at: 18.30

Signed:..... Date:
Chairman.